

Minutes of CBCC Committee Meeting



Date:	18 September 2018	Held at	23 Plunkett Street, Drummoyne
Present:	Jan Curran, Margaret Andersen, Vicki Lowery, Gail Conder, Mary Sullivan, Richard Lee		
Apologies:	Kathryn Zerk, Margaret May		
Chaired by:	Jan Curran		
Agenda Item	Discussion/decision	Action	
Minutes of the previous meeting	<ul style="list-style-type: none"> • Motion that minutes be accepted: <ul style="list-style-type: none"> ○ Moved: Margaret Andersen ○ Seconded: Vicki Lowery ○ Carried 		
Matters arising	<ul style="list-style-type: none"> • Consent for display of photos on website and Facebook Most members have now signed. One person withheld consent for photos appearing on Facebook. • Fee Structure. The fee structure was reviewed by the previous committee to (a) enable an increase in the fee paid to Kathryn (b) address anomalies associated with the 4-week concession rate. A change to the 4-week concession requires a change to the constitution. The constitution also does not use the terms membership fee or term fee, but 'entrance fee', 'annual fee', 'annual subscription' and 'subscription'. • Issue with Constitution re Cessation of Membership. Not discussed; mistakenly thought to be covered under the dot point above. • AGM. Roles that need to be filled. There was discussion about whether the role of the membership secretary could be split, and whether it was more urgent and hence more appropriate, for the Treasurer to manage the sign on sheets. 	<p>Margaret A to provide details of consents to Vicki and Margaret M.</p> <p>Jan and Margaret a to prepare draft information for distribution to members before a general meeting about the constitutional changes needed.</p> <p>For next committee meeting.</p> <p>Belinda to update the committee e-mailing list.</p> <p>Vicki to update website.</p> <p>Margaret A to send out dot points about the role of the membership secretary.</p>	

Financial report	<ul style="list-style-type: none"> • Motion: that the financial report be accepted. • Moved Margaret Andersen Seconded Jan Curran There was some general discussion about choir finances including about how grant funds can be used, the need to pay for hall hire, insurance through ANCA (the insurance covering members but not those such as the Musical Director who are paid). 	
Membership	<ul style="list-style-type: none"> • Membership report presented by Margaret A • Motion that membership report be accepted: <ul style="list-style-type: none"> ○ Moved: M Andersen ○ Seconded: V Lowery Carried. 	
Music	<ul style="list-style-type: none"> • Purchase of more music. The committee supported Kathryn's proposal to learn 'Ain't No Mountain High Enough' instead of 'Chain of Fools' as an Aretha Franklin song. • Licences. We need the Community Bands, Groups and Choirs licence at \$87.93 per annum; this covers performance rights at rehearsals and events that don't generate a box office. We also need the Reproduction Licence at \$158.88 per annum, which covers backing tracks and audio files for rehearsal purposes. Motion: that the Licence fees be paid Moved Vicki Lowery, seconded Belinda Clarke. Carried There was also discussion about (a) the possible desirability of sharing experiences with other choirs whose contact details may be on the ANCA website. (b) the need for additional licences relating to print music. Kathryn is working on this. 	<p>Jan to complete forms and liaise with Margaret M re payment. Jan to also clarify with Kathryn whether we will need to backpay for past years.</p>
Events & projects	<ul style="list-style-type: none"> • Christmas. Events agreed are: <ul style="list-style-type: none"> ○ Thursday 6 Dec Family and Friends Night ○ Saturday 8 Dec Ken's Nursing Home (does this date work for Kathryn) ○ Thursday 13 Dec Fred Kelly Place, Five Dock ○ Friday 14 Dec Riverview Hotel • Ken's Nursing Home Sat 8 Dec 	<p>The event on 6 December changes the number of nights we need to pay hall hire. Margaret M will need to check when the invoice is received.</p> <p>Jan to check re the nursing home in Abbotsford that contacted her earlier.</p>

Other Business	<ul style="list-style-type: none"> • ClubsGrant meeting at Canada Bay Club on Thursday 27 September • Purchase of cd and photos from Blackheath Choral Festival • Publicity. There was discussion about both the desirability of, and difficulty with, arranging effective publicity about the choir. It was agreed that the website information could include details about the music that we sing, and that we are a secular choir. 	<p>Jan will attend with Margaret M.</p> <p>Sheet to be arranged for Thursday for orders.</p> <p>Vicki to review website</p>
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Meeting Finished: 8:35pm
Next Meeting Date: 16 October 2018 6.30pm
Canada Bay Community Choir

Minutes taken by: Margaret Andersen
Venue: 23 Plunkett Street Drummoyne
<http://www.cbcc.org.au>